

## COLLEGE SPORT SAFETY ACTION PLAN

DATE		Thursday 6 June & Thursday 20 <sup>th</sup> June
EVENT		Snowboarding & Ski Champs
EVENT MANAGER		Hamish Muirhead – College Sport Auckland
PHONE NUMBER		Work: 09 845 8496      Mobile: 021 221 9000
PARTICIPANTS	Who	Secondary School Students
	Age	11 – 18-year-olds
	How Many	Approx. 70 - 200

SPECIAL CONSIDERATIONS:

OFFICIALS	Who	Snow Planet
	How many	
	Qualifications	Experienced officials

HELPERS	Who	
	How many	
	Qualifications	
	Experience	

VENUE	Manager/Contact	Hamish Muirhead
	Address	
	Phone Number	021 221 9000
	Evacuation Procedure	<input checked="" type="checkbox"/> Check venue (pre event) <input checked="" type="checkbox"/> Part of briefing of competitions
	Building/WOF	N/A

FIRST AID	Organisation	Schools provide basic first aid
	Who	
	How Many	
	Phone Number	
	Cell Phone Number	
	Qualifications	
	Vehicle Access for Emergencies	√

COMMUNICATION	Walkie Talkie/RT	<input type="checkbox" value="x"/>
	Mobile Phone	<input type="checkbox" value="√"/>
	Speaker/PA	<input type="checkbox" value="√"/>
WAIVERS/ MEDICAL/ ENTRIES		<u>N/A</u>
FRESH WATER ON SITE?		<input type="checkbox" value="√"/>
TOILET HYGIENE		<u>Toilets accessible onsite</u>
BRIEFING	Responsibility	<u>Snow Planet / Hamish Muirhead</u>
	Content	<u>Safety, Emergency Procedures</u>
	Evacuation Procedure	<u>Follow onsite instructions</u>

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*\*PLEASE SEE ADDITIONAL SNOW PLANET RAMs FORM FOR MORE DETAILS*

## STEPS TO FOLLOW WHEN ASSESSING RISKS

1. Identify the risks (losses or damage) that could result from the activity
  - √ Physical injury
  - √ Social / psychological
  - √ Material (gear or equipment)
  - √ Programme interruption
  
1. List the factors that could lead to each risk/loss.
  - √ People
  - √ Equipment
  - √ Environment
  
2. Think of strategies that could reduce the chances of each factor leading to the risk/loss
  - √ Eliminate                      If possible
  - √ Isolate                         If can't eliminate
  - √ Minimise                     If can't isolate
  - √ Cancel                         If can't minimise
  
3. Make an emergency plan to manage each identified risk/loss. Devise strategies for each risk and an associated emergency plan.
  - √ Step by step management
  - √ Equipment/resources required
  
4. Continual monitoring of safety during the activity.
  - √ Assess new risks
  - √ Manage risks
  - √ Adapt plans

### RISK ASSESSMENT FACTORS TO CONSIDER

People	Resources and Equipment	Environment
<ul style="list-style-type: none"> <li>• Outside providers / instructors</li> <li>• Experience</li> <li>• Ratios</li> <li>• Medical</li> <li>• Physical size/shape</li> <li>• Fitness</li> <li>• Anxieties / Feelings</li> <li>• Motivation</li> <li>• Special needs</li> </ul> Educational Language abilities Cultural abilities Behaviour Physical disability <ul style="list-style-type: none"> <li>• Social and psychological factors</li> <li>• Dropping your guard</li> <li>• Unsafe act(s) by participants</li> <li>• Error(s) of judgement by teacher(s)/instructor(s)</li> </ul>	<ul style="list-style-type: none"> <li>• Information Parents/Whanau</li> <li>• Plan</li> <li>• Food and Drink</li> <li>• Transport</li> <li>• Special Equipment</li> </ul> Rope Canoe/Kayaks Maps/compass Cameras <ul style="list-style-type: none"> <li>• Equipment, maintenance, quantity, quality.</li> <li>• Safety equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Weather</li> <li>• Terrain</li> <li>• Emergency services</li> <li>• Security</li> <li>• Animals/Insects</li> <li>• Road use</li> <li>• Traffic density</li> <li>• Fences</li> <li>• Human created environment</li> </ul>