



## **Bylaws**

Effective as of 1 January 2024

Ratified by the College Sport Auckland Board on 9 November 2023

### **STATEMENT OF INTEGRITY**

As Members of College Sport Auckland, Principals recognise and accept collective responsibility to act with integrity in protecting the values of school sport so that each secondary school student attending a Member's School can experience sport in a positive and safe environment.

In recognition of this responsibility, all schools taking part in College Sport Auckland sanctioned events agree to display honesty, respect, and fair play in their own school and towards other schools and competition organisers.

### **CODE OF CONDUCT**

Every student, coach, manager, and supporter has a responsibility to uphold the spirit of fair play and sportsmanship in any College Sport Auckland competition. Schools are responsible for providing a safe environment for College Sport Auckland matches and events in which all individuals are treated with respect.

#### **As a student, I will:**

- Enjoy playing sport and partake in healthy competition
- Respect all officials, teammates, coaches, supporters, and opponents
- Play by the rules of my sport at all times
- Wear the appropriate attire for my sport
- Be humble in victory and gracious in defeat
- Represent my school with the utmost pride, dignity, honesty, and loyalty

#### **As a coach/manager, I will:**

- Enjoy being involved in sport
- Respect all officials, colleagues, coaches, players, supporters, and opponents
- Place the safety and welfare of my players/athletes before anything else
- Be a positive role model at all times for my players/athletes

#### **As a supporter, I will:**

- Respect all officials, players, coaches, supporters, and opponents
- Respect the health and safety requirements of the host school/venue
- Not enter the field of play, unless requested to do so by an official
- Observe all fixtures without questioning the decisions of coaches and officials
- Refrain from directing comments towards the opposition
- Display a positive attitude at every game and be a role model for others

#### **As a Principal, I will:**

- Ensure my supporters and school representatives behave in a respectful manner before, during and after College Sport Auckland fixtures and events

## **1 STATUS**

- 1.1 These Bylaws are made under the Rules of College Sport Auckland. Unless otherwise stated they apply to all College Sport Auckland Competitions.

## **2 INTERPRETATION**

- 2.1 In these Bylaws:

- (a) "Enrol", "Enrolled", "Enrolment" occurs when attendance at the school commences and the student is first marked as present on the school roll.
- (b) "Full-Time Student" means a student Enrolled at a Participating School and studying at least 80% of a programme that is part of the timetable provided by the school with a satisfactory attendance record. College Sport Auckland will consider applications from Principals for exemptions of Year 13 students with Flexible Partnership Learning Agreements (3/2 dual enrolments) that are completing less than 80% of a course as offered by the school on a case by case basis. The school must supply a fully completed Ministry of Education template Flexible Partnership Learning Agreement and to be eligible for exemption consideration, the student must not be classified as New to School;
- (c) "New to School" has the meaning given to it in Bylaw 5.3;
- (d) "Non-Domestic Student" means a student who would not be classed as a domestic student by the Ministry of Education;
- (e) "NSO" means the National Sporting Organisation associated with a particular sport;
- (f) "Premier Sport" means a sport identified as premier in the Sanctioned Sport Schedule;
- (g) "Premier Competition" means the College Sport Auckland Competition for a grade identified as premier in the Sanctioned Sport Schedule;
- (h) "RSO" means the Regional Sporting Organisation associated with a particular sport;
- (i) "Sanctioned Sport Schedule" means the document which identifies the status of each Sanctioned Sport. This may be amended by College Sport Auckland from time to time;
- (j) "Sport Advisory Group" means a group made up of representatives from the relevant RSO and/or NSO and a sufficient number of representatives from Participating Schools to give advice to College Sport Auckland on the competition structure; and
- (k) any capitalised term which is not defined in these Bylaws, but which is defined in the Rules, has the meaning given to it in the Rules.

## **3 SANCTIONED SPORTS**

- 3.1 All Sanctioned Sports must:

- (a) show positive evidence of the development of sport within the schools;
- (b) adhere to the philosophy and objects of College Sport Auckland and comply with these Bylaws;
- (c) have a Sport Advisory Group and/or opportunity for Participating Schools to provide feedback into the College Sport Auckland Competition structure;
- (d) have competitions held in the school terms as defined by College Sport Auckland and a season and/or tournament structure that fits into the College Sport Auckland calendar. Dates and venues for events must be approved by College Sport Auckland;
- (e) be available to all Participating Schools;
- (f) demonstrate a system of discipline and penalties acceptable to College Sport Auckland;
- (g) submit health and safety plans to College Sport Auckland at least 3 weeks prior to the season/event;

- (h) have public liability insurance cover for the season/event;
  - (i) be constituted, and have rules and/or a code of conduct acceptable to College Sport Auckland and updated copies of them shall be lodged with the College Sport Auckland.
- 3.2 All Sanctioned Sports shall be listed in the Sanctioned Sport Schedule.
- 3.3 Where College Sport Auckland does not have a partnership with an RSO/NSO in the delivery of a sanctioned sport, the overall jurisdiction of that sport is the responsibility of College Sport Auckland.
- 3.4 College Sport Auckland will set all competition entry fees in consultation with the RSO/NSO and/or Sport Advisory Groups.
- 3.5 Application to become a Sanctioned Sport shall first be made to College Sport Auckland. The CEO shall at their discretion determine annually whether a sport will be sanctioned.

#### **4 GENERAL ELIGIBILITY**

- 4.1 Participating Schools must ensure that their representatives in College Sport Auckland Competitions (individual or team) satisfy the eligibility requirements in these Bylaws.
- 4.2 A student must be Enrolled at and attending a Participating School as a Full-Time Student to be eligible to represent that Participating School in any College Sport Auckland Competition. A student may not participate in any College Sport Auckland Competition while they are suspended from school.
- 4.3 A student must be under the age of 19 years on January 1 of the year of competition to be eligible to participate in any College Sport Auckland Competition. If requested by College Sport Auckland, the student or the student's Participating School must provide a certified copy of the student's passport or birth certificate to College Sport Auckland. A student who does not produce such a certified copy within 48 hours of being requested to do so will be ineligible to participate in any College Sport Auckland Competition until such time as the certified copy is provided.
- 4.4 Participating Schools with more than one team in the same grade in any College Sport Auckland Competition cannot transfer players between these teams. Additional players must come from lower graded teams.

#### **5 PREMIER ELIGIBILITY**

- 5.1 To be eligible to participate in Premier Competitions, students must meet the General Eligibility requirements (Bylaw 4) in addition to the requirements in this Bylaw 5.
- 5.2 A student will be considered New to School in respect of a College Sport Auckland Competition if they have been at their current school for less than two years from the date of Enrolment, unless one of the exceptions in Bylaw 5.3 applies.
- 5.3 A student will not be considered New to School under Bylaw 5.2 if the student has:
  - (a) Enrolled in the Participating School which the student wishes to represent on or before the first day of the third term in Year 9;
  - (b) attended a middle school and has Enrolled in the Participating School which the student wishes to represent at the commencement of the year immediately after finishing middle school; or
  - (c) withdrawn from the Participating School which they wish to represent and then returned to that school within 18 months, so long as they:
    - i. initially attended that school for a minimum of 12 months before withdrawing; and

- ii. would not be considered New to School had the student attended that school continuously; and
  - iii. has not represented another Participating School in a Premier Competition.
- 5.4 A student who has Enrolled in either Year 11 or Year 12 at a Participating School where the earliest year offered for Enrolment of that student's gender is Year 11 will only be considered to be New to School for one year from the date of Enrolment.
- 5.5 If any student withdraws from a Participating School and then Enrols at another Participating School within 12 months, the receiving school is responsible for initiating the Premier Sport transfer process as prescribed by College Sport Auckland in order for the student to compete in Premier Competitions for the receiving school.
- 5.6 To avoid doubt, the Premier Sport transfer process is not required if a student has been Enrolled at their current school for more than 12 months.
- 5.7 A student will not be eligible to play in any Premier Competition finals or playoffs unless they have played at least 50% of the regular season for their current school in any grade of that competition.
- 5.8 For the purposes of Bylaw 5.7, if a student has been seriously injured or unwell (with support of a medical certificate), they shall be deemed to have played for the period that they were injured or unwell.
- 5.9 The CEO may grant dispensation from the restrictions in Bylaws 5.1 to 5.7 inclusive, if they consider that exceptional circumstances warrant such a dispensation.
- 5.10 A New to School student who has transferred from any New Zealand school and has played one or more fixtures for their previous school's 1st team in a sport at any point, may not participate in half of that sport's Premier Competition for their new school, including any promotion/relegation fixtures. The half season stand down period will be sport-specific, and the actual number of fixtures will be included in the Sanctioned Sport Schedule. The stand down period will be taken from the student's Enrolment date.
- 5.11 The CEO may only grant dispensation from the restrictions in Bylaw 5.10 when a student has transferred from outside the College Sport Auckland region and their Primary Caregiver has relocated to within the College Sport Auckland region. A College Sport Auckland Primary Caregiver Relocation Exemption (PCRE) application form must be submitted to College Sport Auckland at least two weeks prior to the first occasion the student wishes to compete in a Premier Competition.
- 5.12 A Participating School's second team is not permitted to enter a Premier Competition without the prior approval of the CEO. This approval will normally be granted only where a second team is required to make a viable competition and the top teams from the next grade down are not willing to play in the Premier Competition.

## **6 PREMIER REGISTRATIONS**

- 6.1 Any team who wishes to compete in a Premier Competition must be made up of students who are registered in accordance with the requirements of this Bylaw 6. Squad lists must be submitted by the due date and in such format as required by College Sport Auckland.
- 6.2 A Participating School may:
  - (a) register additional students for its Premier Competition squad for any Sanctioned Sport in respect of which registration is required;
  - (b) correct or update details of any student registered in its Premier Competition squad for any Sanctioned Sport;
  - (c) de-register students who are not considered New to School from its Premier Competition squad,

in such format as required by College Sport Auckland at least 48 hours prior to the student competing in any match in the Premier Competition of that sport unless approved by College Sport Auckland.

- 6.3 A student who is New to School may be de-registered only:
- (a) if they have not played in the current season of the Premier Competition;
  - (b) if they are seriously injured (with support of a medical certificate) such that they were unavailable for more than three matches in the relevant College Sport Auckland Competition; or
  - (c) if they have left that school.
- 6.4 If a squad has reached their New to School quota, a New to School student who is de-registered under Bylaw 6.3 (a) and replaced by another New to School student then re-registered may only replace the student who covered for them.
- 6.5 The CEO may grant a dispensation from the restrictions in Bylaw 6, if they consider that exceptional circumstances warrant such a dispensation.

## **7 PREMIER NON-DOMESTIC STUDENT ELIGIBILITY**

- 7.1 No Participating School may include in any team competing in any Premier Competitions more than two students who would not be considered domestic students by the Ministry of Education.

## **8 PREMIER RUGBY ELIGIBILITY**

- 8.1 A student may not play in any rugby Premier Competition for two Participating Schools in the same year.
- 8.2 All students must be under 18 as at 1<sup>st</sup> January in the current year.

## **9 COMPOSITE TEAMS**

- 9.1 Composite teams (comprising players from more than one Participating School) will be permitted only if:
- (a) all other eligibility rules are met;
  - (b) the College Sport Auckland Competition is not offered at one or more of the Participating Schools;
  - (c) the team has a name that indicates that more than one Participating School has contributed players;
  - (d) the Principal of one of the Participating Schools represented in the composite team notifies College Sport Auckland that they accept overall responsibility for the composite team; and
  - (e) College Sport Auckland approves the entry of the team.
- 9.2 Composite teams:
- (a) may not participate in any Premier Competition or College Sport Auckland Championship event; and
  - (b) will not be eligible for promotion into a higher grade; and
  - (c) may not participate if it results in the exclusion of a single school team, except where specifically approved by College Sport Auckland.

## **10 DEFAULTS & RESCHEDULING**

- 10.1 College Sport Auckland will maintain a Defaults & Rescheduling Policy.
- 10.2 If a team defaults three times during a College Sport Auckland Competition in one season, they may be removed from the competition in that year.
- 10.3 Where any team defaults in a Premier Competition they may not be permitted to enter the Premier Competition in the following year.

## **11 SUPERVISION OF STUDENTS**

- 11.1 An adult school official or coach authorised by the Participating School must be present whenever that school is participating in a College Sport Auckland Competition. Failure to provide supervision may result in the team forfeiting the match.
- 11.2 Where a student is ejected from any College Sport Auckland Competition that student must immediately be placed under the direct supervision of a school official.

## **12 COMMITMENT TO COLLEGE SPORT AUCKLAND COMPETITIONS**

- 12.1 Participating Schools have an obligation to participate fully in College Sport Auckland Competitions which they have entered. The scheduling of any other commitments must be done in a manner which allows that obligation to be met.

## **13 DUTIES**

- 13.1 If a College Sport Auckland Competition requires schools to perform duties or provide volunteer officials and a school fails to fulfil these requirements, appropriate sanctions may be imposed by College Sport Auckland.

## **14 RESULTS**

- 14.1 Participating Schools are responsible for entering and/or checking all results.
- 14.2 Corrections to results must be submitted in writing to College Sport Auckland at least four working days prior to the scheduled dates for crossovers/playoffs/finals.

## **15 GENDER**

- 15.1 Unless by gender exception specified in any College Sport Auckland or NSO protocol, all College Sport Auckland Competitions shall be gender specific.
- 15.2 The CEO may grant a dispensation from the restrictions in Bylaw 15.1, if they consider that exceptional circumstances warrant such a dispensation.
- 15.3 All cases will be considered by the CEO and any other appropriate parties on their individual merit which shall include the health and safety of all participants, unfair advantage (perceived or otherwise), and any policy advice from a NSO, School Sport NZ or any other appropriate agency.

## **16 IMAGES**

- 16.1 By entering a College Sport Auckland Competition, the Participating School gives permission for College Sport Auckland to take photos of participants and publish these images on the College Sport Auckland website and/or social media channels.

- 16.2. If a Participating School should enter any students in a College Sport Auckland Competition who do not wish to be photographed, the Participating School must notify College Sport Auckland before the competition begins.