

EOTC 2 – EOTC VENUE / FACILITY SAFETY ASSESSMENT**(To be completed once per venue/facility and reviewed prior to each following event at least annually)**

Venue	Pupuke Golf Club
Address	231 East Coast Rd, Campbells Bay, Auckland 0630
Date	24 May 2021
Tournament Director	Collette Amai (College Sport)
Host District	North Harbour Golf Assn
Staff member assessing venue	Pukpke Golf Club – Pro Shop

List of activities available at venue:

Activity 1	18 holes Golf
Activity 2	
Activity 3	
Activity 4	
Activity 5	
Activity 6	
Activity 7	
Activity 8	
Activity 9	
Activity 10	

Please cross out or if not applicable write N/A.

1	Is venue appropriate for activities planned?	Yes / No
2	Is there suitable vehicle access for emergencies?	Yes / No
3	Is there a supply of fresh water on site?	Yes / No
4	Please list communication method/s available in an emergency (cell phone, landline, VHF radio) Please include numbers /call signs, GPS if applicable Please take more space if needed	Cell phone and landline
		RT's (Starters)
		0274 935073 (CSA)
		09 410 7906 (Pupuke)
5	Are there hazards that require specific management strategies? If yes please fill out Table below	Yes / No
6	Does the facility have a current building Warrant of Fitness?	Yes / No
7	Does the Golf Course have a Health and Safety Plan	Yes / No
8	Are there suitable and adequate hygiene/toilet arrangements for activities?	Yes / No
9	Does the venue have First Aid trained employees?	Yes / No
10	Does the venue provide First Aid Kits?	Yes / No
11	Does the venue have Fire Extinguisher(s)?	Yes / No
12	Does the venue Emergency Evacuation Plan? (Host district to have a copy)	Yes / No

Hazards that require specific management strategies (From No. 5 above)

List Hazard	Action to be Taken	Who is Responsible	Resources Required e.g. PPE, Safety Equipment etc.
Injury from being hit by a golf ball or club (self, other competitors, other players on course)	First Aid	Player / Manager /Tournament Director	First Aid Kit, Phone, Players to be experienced golfers who understand risks involved with golf clubs and balls
Injury from golf course hazards (bunkers, uneven ground, trees, rakes, machinery)	First Aid	Same as above	Same as above
Allergic reaction (food, bee sting etc)	Epi pen	Same as above	Same as above
Injury / assault by an unknown person	Ensure player safety. Dial 111	Same as above	Same as above
Injury from car / bus travel to and from the golf club	Ensure player safety. Dial 111	Same as above	Same as above
Dangerous Weather Conditions	Monitor weather in area and forecast and consult with golf club personal and team manages.	Tournament Director / Managers	Same as above

Additional notes relevant to safety.
