



# Bylaws

Effective as of 11<sup>th</sup> May 2017

## STATEMENT OF INTEGRITY

As Members of College Sport Auckland, Principals recognise and accept collective responsibility to act with integrity in protecting the values of school sport so that each secondary school student attending a Member's School can experience sport in a positive and safe environment.

In recognition of this responsibility, all schools taking part in College Sport Auckland sanctioned events agree to display honesty, respect, and fair play in their own school and towards other schools and competition organisers.

## CODE OF CONDUCT

Every student, coach, manager, and supporter has a responsibility to uphold the spirit of fair play and sportsmanship in any College Sport Auckland competition. Schools are responsible for providing a safe environment for College Sport Auckland matches and events in which all individuals are treated with respect.

### As a student, I will:

- Enjoy playing sport, have fun, and partake in healthy competition
- Respect all officials, teammates, coaches, supporters, and opponents
- Play by the rules of my sport at all times
- Wear the appropriate attire for my sport
- Be humble in victory and gracious in defeat
- Represent my school with the utmost pride, dignity, honesty, and loyalty

### As a coach/manager, I will:

- Enjoy being involved in sport
- Respect all officials, colleagues, coaches, players, supporters, and opponents
- Place the safety and welfare of my players/athletes before anything else
- Be a positive role model at all times for my players/athletes

### As a supporter, I will:

- Respect all officials, players, coaches, supporters, and opponents
- Not enter the field of play, unless requested to do so by an official
- Observe all fixtures without questioning the decisions of coaches and officials
- Take time to thank the coach and all volunteers who are giving others a chance to participate in a positive activity
- Display a positive attitude at every game and be a role model for others

## **1 STATUS**

- 1.1 These Bylaws are made under the Rules of College Sport Auckland. Unless otherwise stated they apply to all College Sport Auckland Competitions.

## **2 INTERPRETATION**

- 2.1 In these Bylaws:

- (a) "Enrol", "Enrolled", "Enrolment" occurs when attendance at the school commences and the student is first marked as present on the school roll.
- (b) "Full-Time Student" means a student Enrolled at a Participating School and studying at least 80% of a programme that is part of the timetable provided by the school with a satisfactory attendance record. College Sport Auckland will consider applications from Principals for exemptions of year 13 students with Flexible Partnership Learning Agreements (3/2 dual enrolments) that are completing less than 80% of a course as offered by the school on a case by case basis. The school must supply a fully completed Ministry of Education template Flexible Partnership Learning Agreement and to be eligible for exemption consideration, the student must not be classified as New to School;
- (c) "New to School" has the meaning given to it in Bylaw 5.4;
- (d) "Non-Domestic Student" means a student who would not be classed as a domestic student by the Ministry of Education;
- (e) "NSO" means the National Sporting Organisation associated with a particular sport;
- (f) "Placing" for a composite team will be determined by College Sport Auckland based on the competition format;
- (g) "Premier Sport" means a sport identified as premier in the Sanctioned Sport Schedule;
- (h) "Premier Competition" means the College Sport Auckland Competition for a Premier Sport;
- (i) "RSO" means the Regional Sporting Organisation associated with a particular sport;
- (j) "Sanctioned Sport Schedule" means the document which identifies the status of each Sanctioned Sport. This may be amended by College Sport Auckland from time to time;
- (k) "Sport Advisory Group" means a group made up of representatives from the relevant RSO and/or NSO and a sufficient number of representatives from Participating Schools to give advice to College Sport Auckland on the competition structure; and
- (l) any capitalised term which is not defined in these Bylaws, but which is defined in the Rules, has the meaning given to it in the Rules.

## **3 SANCTIONED SPORTS**

- 3.1 All Sanctioned Sports must:

- (a) show positive evidence of the development of sport within the schools;
- (b) adhere to the philosophy and objects of College Sport Auckland and comply with these Bylaws;
- (c) have a Sport Advisory Group and/or opportunity for Participating Schools to provide feedback into the College Sport Auckland Competition structure;
- (d) have competitions held in the school terms as defined by College Sport Auckland and a season and/or tournament structure that fits into the College Sport Auckland calendar. Dates and venues for events must be approved by College Sport Auckland;

- (e) be available to all Participating Schools;
  - (f) demonstrate a system of discipline and penalties acceptable to College Sport Auckland;
  - (g) submit health and safety plans to College Sport Auckland at least 3 weeks prior to the season/event;
  - (h) have public liability insurance cover for the season/event;
  - (i) be constituted, and have rules and/or a code of conduct acceptable to College Sport Auckland and updated copies of them shall be lodged with the College Sport Auckland.
- 3.2 All Sanctioned Sports and those eligible for the Young Sportsperson of the Year Awards shall be listed in the Sanctioned Sport Schedule.
- 3.3 Where College Sport Auckland does not have a partnership with an RSO/NSO in the delivery of a sanctioned sport, the overall jurisdiction of that sport is the responsibility of College Sport Auckland.
- 3.4 College Sport Auckland will set all competition entry fees in consultation with the RSO/NSO and/or Sport Advisory Groups.
- 3.5 Application to become a Sanctioned Sport shall first be made to College Sport Auckland. The CEO shall at his/her discretion determine annually whether a sport will be sanctioned.

#### **4 GENERAL ELIGIBILITY**

- 4.1 Participating Schools must ensure that their representatives in College Sport Auckland Competitions (individual or team) satisfy the eligibility requirements in these Bylaws.
- 4.2 A student must be Enrolled at and attending a Participating School as a Full-Time Student to be eligible to represent that Participating School in any College Sport Auckland Competition. A student may not participate in any College Sport Auckland Competition while he or she is suspended from school.
- 4.3 A student must be under the age of 19 years on January 1 of the year of competition to be eligible to participate in any College Sport Auckland Competition. If requested by College Sport Auckland, the student or the student's Participating School must provide a certified copy of the student's passport or birth certificate to College Sport Auckland. A student who does not produce such a certified copy within 48 hours of being requested to do so will be ineligible to participate in any College Sport Auckland Competition until such time as the certified copy is provided.
- 4.4 Participating Schools with more than one team in the same grade in any College Sport Auckland Competition cannot transfer players between these teams. Additional players must come from lower graded teams.
- 4.5 In any College Sport Auckland competition, players may play up into a higher grade but not down into a lower grade. A player who plays up for three games must then stay in the higher grade.
- 4.6 The CEO may grant a dispensation from the restrictions in Bylaws 4.4 and 4.5, if he or she considers that exceptional circumstances warrant such a dispensation.

#### **5 PREMIER ELIGIBILITY**

- 5.1 To be eligible to participate in Premier Competitions, students must meet the General Eligibility requirements (Bylaw 4) in addition to the requirements in this Bylaw 5.
- 5.2 The maximum squad sizes and the maximum number of New to School students in each squad for Premier Competitions are set out in the Sanctioned Sport Schedule. Each Participating School must comply with those limits.

- 5.3 A student will be considered New to School in respect of a College Sport Auckland Competition if:
- (a) they have been at their current school for less than two years from the date of Enrolment, unless one of the exceptions in Bylaw 5.4 applies; and/or
  - (b) he or she would not be considered to be a domestic student by the Ministry of Education.
- 5.4 A student will not be considered New to School under Bylaw 5.3(a) if he or she has:
- (a) Enrolled in the Participating School which he or she wishes to represent by the first day of the third term in Year 9;
  - (b) attended a middle school and has Enrolled in the Participating School which he or she wishes to represent at the commencement of the year immediately after finishing middle school; or
  - (c) withdrawn from the Participating School which he or she wishes to represent and then returned to that school within 18 months, so long as he or she:
    - i. initially attended that school for a minimum of 12 months before withdrawing; and
    - ii. would not be considered New to School had he or she attended that school continuously; and
    - iii. has not represented another Participating School in a Premier Competition.
- 5.5 A student who has Enrolled in either Year 11 or Year 12 at a Participating School where the earliest year offered for Enrolment of that student's gender is Year 11, but where students of another gender are able to Enrol in an earlier year (e.g. Year 9 or Year 10), will only be considered to be New to School for one year from the date of Enrolment.
- 5.6 To avoid doubt, the exceptions in Bylaws 5.4 and 5.5 do not apply to any student who is considered New to School by virtue of Bylaw 5.3(b).
- 5.7 If a student withdraws from a Participating School and then Enrols at another Participating School within 12 months, the receiving school is responsible for initiating the Premier Sport transfer process as prescribed by College Sport Auckland in order for the student to compete in Premier Competitions for the receiving school.
- 5.8 To avoid doubt, the Premier Sport transfer process is not required if a student has been Enrolled at their current school for more than 12 months.
- 5.9 A student will not be eligible to play in any Premier Competition finals or playoffs unless he or she has played at least 50% of the regular season for their current school in any grade of that competition.
- 5.10 A Participating School's second team is not permitted to enter a Premier Competition without the prior approval of the CEO. This approval will normally be granted only where a second team is required to make a viable competition and the top teams from the next grade down are not willing to play in the Premier Competition.
- 5.11 The CEO may grant a dispensation from the restrictions in Bylaw 5, if he or she considers that exceptional circumstances warrant such a dispensation.

## **6 PREMIER REGISTRATIONS**

- 6.1 Any team who wishes to compete in a Premier Competition must be made up of students who are registered in accordance with the requirements of this Bylaw 6. Complete team lists must be submitted by the due date and in such format as required by College Sport Auckland.
- 6.2 A Participating School may:

- (a) register additional students for its Premier Competition squad for any Sanctioned Sport in respect of which registration is required;
- (b) correct or update details of any student registered in its Premier Competition squad for any Sanctioned Sport;
- (c) de-register students who are not considered New to School from its Premier Competition squad,

in such format as required by College Sport Auckland at least 48 hours prior to the student competing in any match in the Premier Competition of that sport unless approved by College Sport Auckland.

6.3 A student who is New to School may be de-registered only:

- (a) if he or she is seriously injured (with support of a medical certificate) such that he or she was unavailable for more than three matches in the relevant College Sport Auckland Competition; or
- (b) if he or she has left that school.

6.4 If a team has reached their New to School quota, a New to School student who is de-registered under Bylaw 6.3 (a) and replaced by another New to School student then re-registered may only replace the student who covered for them.

6.5 The CEO may grant a dispensation from the restrictions in Bylaw 6, if he or she considers that exceptional circumstances warrant such a dispensation.

## **7 PREMIER NON-DOMESTIC STUDENT ELIGIBILITY**

7.1 No Participating School may include in any team competing in any Premier Competitions more than two students who would not be considered domestic students by the Ministry of Education. Non-domestic students shall be included in the Participating School's New to School quota.

## **8 PREMIER RUGBY ELIGIBILITY**

8.1 A student may not play in any rugby Premier Competition for two Participating Schools in the same year.

8.2 A student who takes the field in one or more rugby matches for a Participating School in the Auckland, North Harbour or Counties Manukau Premier Competition, and then transfers to another Participating School, may not play in the first six rugby matches in the Auckland, North Harbour or Counties Manukau Premier Competition for their new school, including any promotion/relegation matches. The six match stand down period will be taken from the student's date of Enrolment.

8.3 All students must be under 18 as at 1<sup>st</sup> January in the current year. However, a team which has not filled its New to School quota may have a maximum of two players who are under 19 as at 1<sup>st</sup> January in the current year, providing these players are not also classed as New to School. Under 19 players permitted to play in this competition will be included in the maximum New to School quota.

## **9 COMPOSITE TEAMS**

9.1 Composite teams (comprising players from more than one Participating School) will be permitted only if:

- (a) all other eligibility rules are met;

- (b) the College Sport Auckland Competition is not offered at one or more of the Participating Schools;
- (c) the team has a name that indicates that more than one Participating School has contributed players;
- (d) the Principal of one of the Participating Schools represented in the composite team notifies College Sport Auckland that he or she accepts overall responsibility for the composite team; and
- (e) College Sport Auckland approves the entry of the team.

9.2 Composite teams:

- (a) may not participate in any Premier Competition; and
- (b) will not be eligible for Placing; and
- (c) may not participate if it results in the exclusion of a single school team,

except where specifically approved by College Sport Auckland. College Sport Auckland is likely to give favourable consideration to approve requests which involve a Participating School with a roll of fewer than 100 students.

## 10 COMPETITION DATES

10.1 All College Sport Auckland Competitions will have a specified start date and finish date. In the interests of student health and welfare Participating Schools should not actively prepare outside those dates.

10.2 No College Sport Auckland Competition can be held on a Sunday or Public Holiday, without the specific approval of College Sport Auckland. College Sport Auckland Competitions should, to the extent possible, not encroach on school time.

## 11 AGE GROUPS

11.1 Unless otherwise specified in the rules of a specific College Sport Auckland Competition, the following age bands will be used, based on age as at January 1 of the year of competition:

- (a) Junior – under 14;
- (b) Intermediate – under 16; and
- (c) Senior – under 19.

## 12 DEFAULTS & RESCHEDULING

12.1 College Sport Auckland will maintain a defaults & rescheduling policy.

12.2 If a team defaults three times during a College Sport Auckland Competition in one season, they will be removed from the competition in that year.

12.3 Where any team defaults in a Premier Competition they may not be permitted to enter the Premier Competition in the following year.

## 13 UNIFORM

13.1 All members of teams participating in a College Sport Auckland Competition must wear matching uniforms of their school appropriate to the sport. Failure to wear appropriate uniforms may result in the team forfeiting the match.

## **14 SUPERVISION OF STUDENTS**

- 14.1 The Principal of a Participating School or a school official or coach authorised by the Principal must be present whenever that school is participating in a College Sport Auckland Competition. Where the event concerned is a match between two teams the Principal, school official or coach must identify him or herself to the referee and to the representative of the other Participating School prior to the match. Failure to provide supervision may result in the team forfeiting the match.
- 14.2 If a male coach is assigned to a girls' team or female coach to a boys' team, an adult (non-high school student) of the opposite gender should normally be present at any College Sport Auckland Competition involving that team. Participating Schools should address this issue through their own policy relating to students involved in co-curricular activity.
- 14.3 Where a student is ejected from any College Sport Auckland Competition that student must immediately be placed under the direct supervision of a school official.

## **15 COMMITMENT TO COLLEGE SPORT AUCKLAND COMPETITIONS**

- 15.1 Participating Schools have an obligation to participate fully in College Sport Auckland Competitions which they have entered. The scheduling of any other commitments must be done in a manner which allows that obligation to be met.

## **16 DUTIES**

- 16.1 If a College Sport Auckland Competition requires schools to perform duties or provide volunteer officials and a school fails to fulfil these requirements, appropriate sanctions may be imposed by College Sport Auckland.

## **17 RESULTS**

- 17.1 Participating Schools are responsible for entering and/or checking all results.
- 17.2 Corrections to results must be submitted in writing to College Sport Auckland at least four working days prior to the scheduled dates for crossovers/playoffs/finals.