

## Defaults & Rescheduling Policy

All defaults and rescheduled fixtures must be processed through the school sports department.

### Defaulting fixtures from a published draw

#### Procedure to default:

- Midweek fixtures: Defaults must be registered by 12noon on the day of play.
- Weekend fixtures: Defaults must be registered by 12noon on Friday.
- Ring the opposition (and convenor if applicable) by 12noon. Ensure you speak with the person directly – do not leave a message. Then email College Sport Auckland (CSA) to confirm the default.
- For competitions where a default may affect other teams, contact CSA first to check who else you will need to inform.
- If you are concerned about ground closures for a game to be played at your school venue, be proactive and get contact details for your opposition in advance.
- If a school is claiming a default against a school due to them not meeting requirements (e.g. not providing a referee or not having enough players), this must be confirmed prior to a 'friendly game' taking place, otherwise the result will stand.

#### Procedure if defaulted against:

- If you receive notification, late notification (after 12noon) or no notification of default, enter this as the result in SportsRunner (LBD = notification; LLD = late notification; ULD = no notification).

#### Consequences of defaulting:

- Refer to College Sport Auckland Bylaw 12.
- If late or no notification is received from a school, and/or a pattern of defaults is noted, this may be brought to the attention of the Principal of the offending school.
- If non-notification occurs a second time, CSA will reassess the offending school's place in the competition.
- Refer to the specific competition information for any further penalties.

### Rescheduling fixtures from a published draw

#### Reasons for seeking to reschedule a fixture include:

- A school affected by hosting a national or regional secondary school event
- A whole school epidemic (the school's Principal would need to produce written documentation)
- An interschool cultural festival/competition
- A funeral
- A provincial or national team having an adverse effect on the number of students available to represent the school. The number deemed to be adverse will be at the discretion of CSA.
- A school camp (but only if CSA has been informed before the entries closing date).

#### College Sport Auckland will not reschedule fixtures for:

- Parent teacher interviews
- Exams
- School social event / school ball

- School drama production
- Industrial action

However, a school may still accept a reschedule for the above reasons but once they have agreed, the procedure below will apply.

**Procedure for rescheduling a fixture:**

- Fixtures must be rescheduled at least one week before the date of play.
- The school wishing to reschedule a fixture should check with CSA to assess the possibility then contact their opposition, requesting a change from the published draw.
- If both schools agree to reschedule then the date, time, and venue must be set and agreed upon by both schools.
- Once the rescheduled game is confirmed, the school arranging the reschedule must advise all other relevant parties involved with the game e.g. referees, venues, opposition, convenors and CSA.
- CSA must be notified via email no later than 12noon on the original date of scheduled play, otherwise a 'no result' will be entered.
- Any rescheduled game must:
  - be played within the week of the original date, unless otherwise approved by CSA;
  - take place at least five school days before any playoffs or crossovers; and
  - not clash with another code.
- If both parties are unable to reschedule for a time approved by CSA, then the school seeking to reschedule the fixture can either play at the time published on the draw or default.
- It is in the interests of all for games to be played rather than defaulted. If the opposition does not respond to the school requesting the rescheduled fixture by the original game date, please contact CSA. If CSA deems the opposition to have made no effort to find a resolution, the opposition may receive a 'lose by default'.

## **If your school ground is closed**

Before defaulting or rescheduling, check whether the 'away' school can host the fixture. If they can, email CSA with details to update the draw. If they can't, contact CSA who will try to seek an alternative venue and confirm what the course of action will be.